

Isle of Gigha Heritage Trust Board Meeting

Monday 20th July 2020 at 7pm

Present: Ian Wilson (IW), Fergus Christie (FC), Jane Clements (JC), Brandon Clements (BC), Ken Deacon (KD), Hannah Fawcett (HF)

Minutes: Jane Millar

1. Chair welcome & apologies

IW welcomed everyone to the meeting.

2. Directors update

AGM – The Board agreed to have this years AGM on 24th September. This is earlier than other years however the accountants have agreed it will be possible to have the accounts finalised before then. The AGM is likely to take place by a video call as public gatherings are not possible yet.

OSCR – IGHT has received a letter from OSCR outlining 15 matters as part of an enquiry. A full response and supporting documents will be submitted to OSCR before 31st July as requested.

3. Monthly Management Report (IGHT, GTL, GREL & GGPL)

Finance update - HF presented the June MMR to the board. As of the 16.07.2020, there is £92k in the IGHT current account and £175k in the reserve account, £80k in the GTL account and £89k in the holiday cottages account. There is £120k in all GREL bank accounts and £250k in GGPL accounts.

COVID update – HF confirmed that there was £3k left of the £11k Supporting Communities Fund grant left. This fund is to be spent by 30th September. Cara will continue as the COVID co-ordinator until this date.

Project update – JM included an update within the MMR on all development projects. The pathway project is now underway with both the Project Manager position being recruited and the Ranger position to soon to be advertised. The construction of the campsite is out to tender on Public Contracts Scotland. Housing project is still for comment with the Scottish Government before the project can progress. A discussion on Thursday 11th June via Zoom with Directors and staff agreed that a new build hub is not to proceed due to the high expense of public funds involved.

4. Craft Units

It was agreed to advertise both Craft Unit 2 and 3 for 5 year commercial lease.

5. Achamore Gardens

BW has identified immediate priorities within the Gardens including the need for more staff and appropriate plant propagation and quarantine areas to secure the legacy of important plants, offer plant sales, and ensure there is no further disease outbreaks.

The National Trust for Scotland have experienced difficulties due to COVID, however they have said they hope to continue to release up to £10,000 of the Horlick Collection endowment annually to IGHT for the Gardens.

The Gardens reopened to the public on 15th July.

There is the possibility to apply to Historic Environment Scotland to support some Design work in the Gardens. BW and JM to investigate and potentially go out to tender for this work.

6. Staffing update

Current and future staffing needs for the office, Gardens, maintenance, and projects was discussed.

7. Health & Safety at Work

The IGHT staff team have discussed the need to update/review Health and Safety at Work for all IGHT premises. AC is qualified to conduct H&S audits, therefore will aim to achieve this before the end of the year.

8. Correspondence

All Board correspondence was address and conflicts identified.

Meeting finished at 9.30 pm

Next meeting date set for Monday 31st August at 7pm.